



MyIntealth™ Applicant User Guide:

Electronic Portfolio of

International Credentials

(EPICSM)

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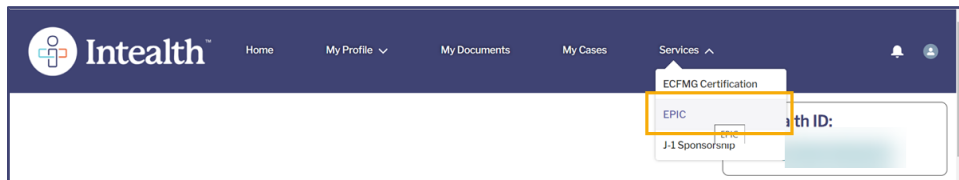
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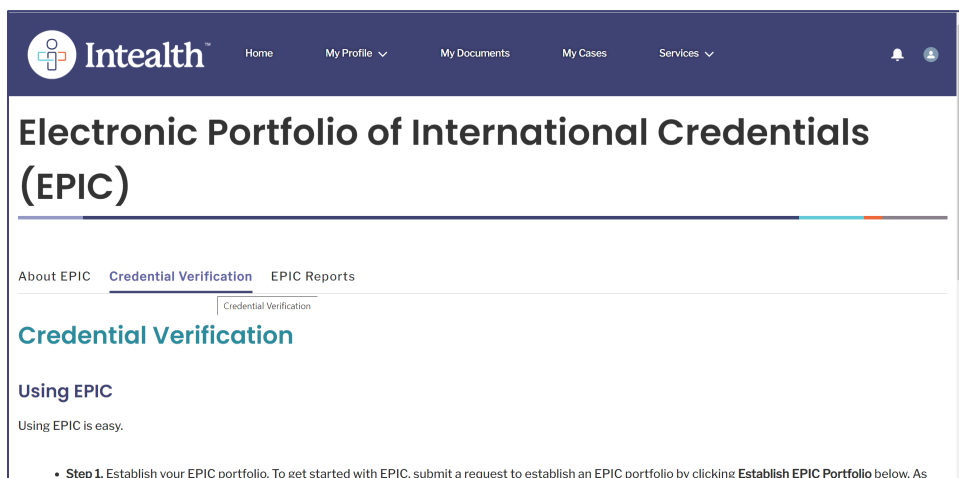
1 Electronic Portfolio of International Credentials (EPIC)

1.1 Submit Request to Establish Your EPIC Portfolio

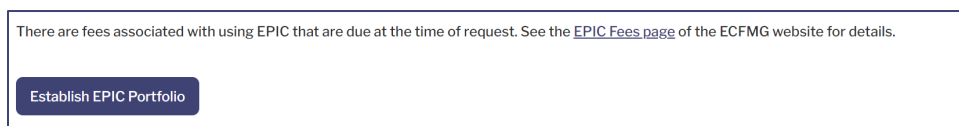
Step 1. From the **MyIntealth Applicant Portal** homepage, in the top banner, click **Services** and then click **EPIC** from the resulting dropdown.



Step 2. Click the **Credential Verification** tab.



Step 3. Click **Establish EPIC Portfolio** at the bottom of the screen.



Step 4. Review your profile information and, if accurate, click **Next** and continue to the **Organization(s) to Which I Am Applying** section.

[About EPIC](#)
[Credential Verification](#)
[EPIC Reports](#)

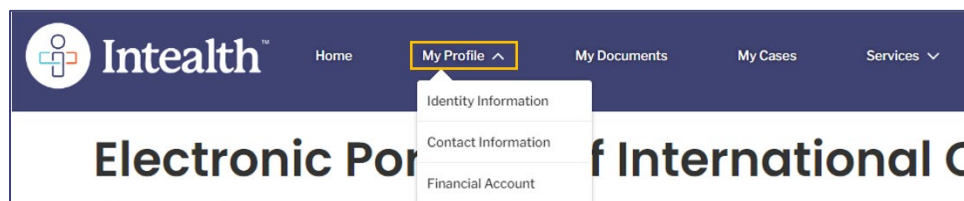
Review Your Profile Information

Please review your Intealth profile information below. If any information is incorrect or needs to be updated, you must go to the My Profile section and make the necessary changes now. Please note that submitting certain changes to your identity information will need to be reviewed and approved before you can continue with this application. If you confirm that the information in your profile is correct as listed below, click **Next**.

Identity Information

Last Name/Surname	Loewe
Rest of Name	Ralph L.
Generational Suffix	--None--
Gender	Male
Date of Birth	Sep 12, 2000
*Citizenship Upon Entering Medical School	United States

- a. If edits need to be made to the **Identity Information** and/or **Contact Information** sections, click **Cancel**. Then, make any necessary edits by opening the **My Profile** tab → **Identity Information** or **Contact Information** pages.



1.1.1 Organization(s) to Which I Am Applying

Step 1. Search for the organization(s) to which you are applying.

Malaysian

Malaysian Medical Council

BillingCity: Ontario

BillingState: California

BillingCountry: United States

Submit New Organization

Step 2. Once you begin typing in the search field, choices appear. Click on the organization(s) you want to include and click **Add** to add that organization to your list.

Note: Any selected (or previously added during the *MyIntealth Account Establishment* process) organizations appear at the bottom of the screen.

Add Organization

Verify that the organization listed below is the organization you want to add.

Malaysian Medical Council

3624 Market Street

Ontario, California 19104

United States

Cancel

Add

Search by organization name, country, etc...

General Medical Council

Regent's Place 350 Euston Road

London, NW1 3JN

United Kingdom

Entity

Malaysian Medical Council

3624 Market Street

Ontario, California 19104

United States

Entity

Previous

Next

Cancel

a. Click **Submit New Organization** if you cannot find the organization you are looking for and follow the on-screen prompts accordingly.

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November 2025
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Search bar: Malaysian

Malaysian Medical Council
BillingCity: Ontario
BillingState: California
BillingCountry: United States

Submit New Organization

- b. If you are unsure which organizations you want to include, click **I do not know to which organization(s) I plan to send EPIC reports.**

Note: Choosing this option removes any previously selected entities/organizations from the bottom display and the search bar disappears. Prior to making this change, a pop-up box warning of this action displays. Click **Ok**.

About EPIC | **Credential Verification** | EPIC Reports

Organization(s) to Which I Am Applying

Please indicate the organization(s) to which you plan to send EPIC reports in support of an application for registration/licensure, employment, or other appointment. For a list of the organizations that currently require physicians to use ECFMG to verify their credentials and detailed information on their application processes, visit the [ECFMG website](#).

☐ I do not know to which organization(s) I plan to send EPIC reports.

Please note: The responses provided on this screen are for informational purposes only. You will be able to select and confirm to which organizations you would like to send EPIC reports later in the process.

Start typing to search for your organization. Make a selection from the search results. If your organization does not appear in the search results, click **Submit New Organization** to enter information for the organization.

Search by organization name, country, etc...

- Step 3.** Once you have added all organizations, click **Next** at the bottom of the screen, and continue with the **Complete the Attestation by Applicant** section.

Search by organization name, country, etc...

General Medical Council Regent's Place 350 Euston Road London, NW1 3JN United Kingdom Entity	Malaysian Medical Council 3624 Market Street Ontario, California 19104 United States Entity
---	--

Previous **Next** Cancel

1.1.2 Complete the Attestation by Applicant

Step 1. Click the **EPIC Portfolio Request Attestation** checkbox and review the subsequent documentation.

About EPIC **Credential Verification** EPIC Reports

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☐ EPIC Portfolio Request Attestation

Previous **Next** Cancel

Step 2. Review the documentation and click **Accept**. You may also download or print this file.

EPIC Portfolio Request Attestation

1 / 1 74%

Intealth
Powering the World's Health Workforce

Attestation by Applicant

EPIC Portfolio Request Attestation

I understand that,

- Intealth, through its Electronic Portfolio of International Credentials (EPIC) service, offers primary-source verification of medical credentials to physicians and organizations worldwide using a multi-step process that ensures credential authenticity directly with the institution that has issuing authority.
- An EPIC Portfolio allows physicians to build a digital career portfolio of primary-source verified credentials related to their medical education, training, and registration/licensure.
- Any falsification of information on this Request to Establish an EPIC Portfolio; submission of any falsified or altered document to Intealth, whether submitted by an applicant or by a third party (such as a medical school) on an applicant's behalf; submission of any falsified or altered Intealth and/or ECFMG document to other entities or individuals; and/or any other actions or attempted actions on the part of applicants, examinees, potential applicants, others when solicited by an applicant and/or examinee, or any other person that would or could subvert the examination, ECFMG Certification or other processes, programs, or services of Intealth are considered irregular behavior. Intealth, through its ECFMG division, may report a determination of irregular behavior to the USMLE Committee for Individualized Review; Federation of State Medical Boards of the United States; U.S. Department of State; any applicable federal, state, local, or other relevant governmental or regulatory department or agency; U.S. state and international medical licensing authorities; graduate medical education

Accept

Step 3. Click **Next** and continue with the **Complete Review Your Cart** section.

About EPIC **Credential Verification** EPIC Reports

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☒ EPIC Portfolio Request Attestation

Previous **Next** Cancel

1.1.3 Complete Review Your Cart

Step 1. Review the items and subtotal cost of your cart. Once ready to continue, click **Proceed to Payment**.

Note: To return to any prior screens, click **Previous**. As stated on the screen, if you navigate away from this screen using your browser's **Back** button or if you refresh your browser page, your responses may clear, and you will need to restart the application/request.

About EPIC | **Credential Verification** | EPIC Reports

Review Your Cart

Please review the items in your cart. If you are ready to continue with this application/request, click **Proceed to Payment**. Once you proceed to payment, you will be unable to return to this screen. If you wish to cancel this application/request, click **Previous** to return to the preceding screen and then click **Cancel**.

Important Note: Navigating away from this screen, by using the Back button in your browser or refreshing your browser, may clear your responses and restart the application/request.

Product	Total
EPIC Registration	

Subtotal: \$

Total: \$

[Previous](#) [Proceed to Payment](#)

Step 2. Click **Card** or **Bank Account** (depending on how you want to pay for the service).

If the billing address for the credit card you are using is different from the address in your Intealth profile, please enter the correct billing address. A payment confirmation will be sent to the email address below.

Card | **Bank Account**

Billing Address

Payment Info

[Pay \\$](#)

Warning: Clicking the back button in your browser will start the entire application/service request over again.

When the payment is approved, click **Next**.

Please refer to the [Payment page](#) for additional information.

[Next](#)

Step 3. Confirm/update the **Billing Address** information.

If the billing address for the credit card you are using is different from the address in your Intealth profile, please enter the correct billing address. A payment confirmation will be sent to the email address below.

Billing Address

Card

Bank Account

Payment Info

?

Pay \$

Warning: Clicking the back button in your browser will start the entire application/service request over again.

When the payment is approved, click **Next**.
Please refer to the [Payment page](#) for additional information.

Next

Step 4. Enter the **Payment Info** according to the **Card** or **Bank Account** option you selected.

If the billing address for the credit card you are using is different from the address in your Intealth profile, please enter the correct billing address. A payment confirmation will be sent to the email address below.

Billing Address

Card

Bank Account

Payment Info

Pay \$

Warning: Clicking the back button in your browser will start the entire application/service request over again.

When the payment is approved, click **Next**.
Please refer to the [Payment page](#) for additional information.

Next

Step 5. To pay for the service, click **Pay \$**.

If the billing address for the credit card you are using is different from the address in your Intealth profile, please enter the correct billing address. A payment confirmation will be sent to the email address below.

Billing Address

Card

Bank Account

Payment Info

Pay \$

Warning: Clicking the back button in your browser will start the entire application/service request over again.

When the payment is approved, click **Next**.

Please refer to the [Payment page](#) for additional information.

Next

Step 6. When your payment is successfully processed, a **Thank You!** confirmation notification appears, and an email confirmation is sent to your email on file. Click **Next** to continue.

- It is recommended to document your case number for this request. It helps the Intealth advisors locate your case, if necessary.

Thank You!

You have successfully submitted your application/service request. We will notify you as soon as your request has been processed. You can also monitor the status of this request using the case number provided below.

For your reference, your case number for this request is

Payment Confirmation Number:

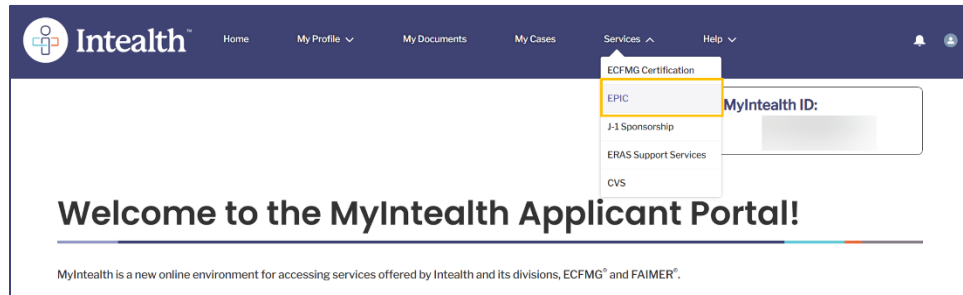
Amount: \$

Next

Step 7. The **MyIntealth Applicant Portal** homepage appears.

1.2 Upload Credentials to Your EPIC Portfolio for Verification

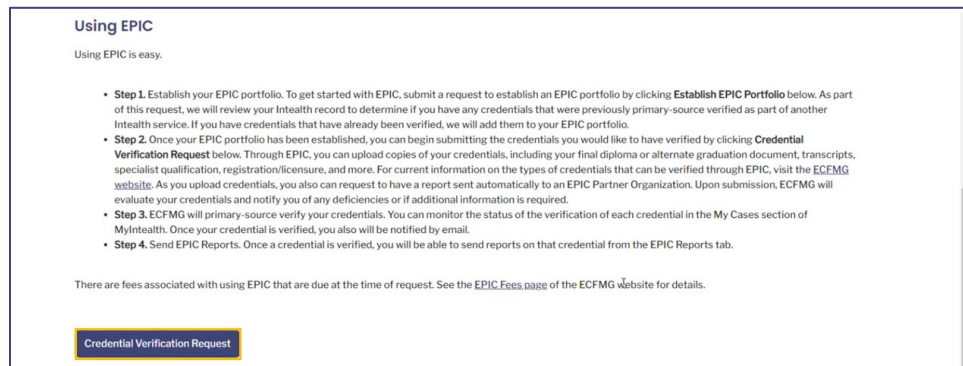
Step 1. From the **MyIntealth Applicant Portal** homepage, in the top banner, click **Services**, and then select **EPIC** from the dropdown menu.



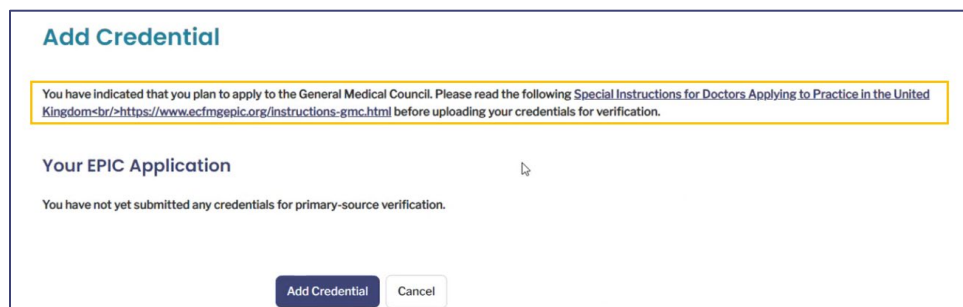
Step 2. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **Credential Verification** tab.



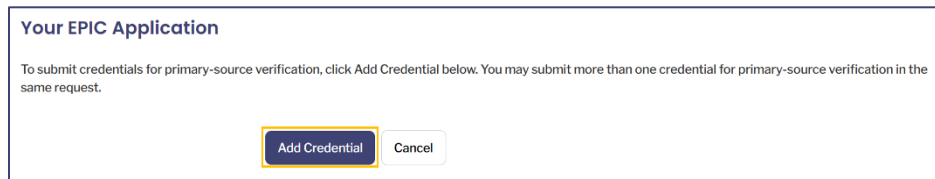
Step 3. Review the information related to **Using EPIC**. Click **Credential Verification Request**.



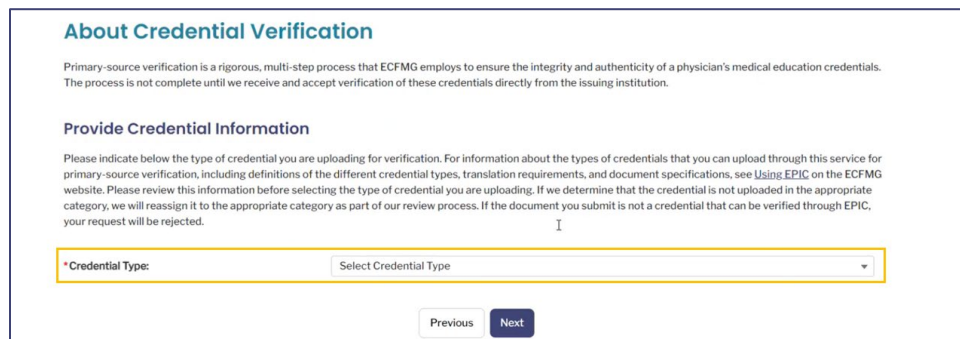
Step 4. The **Add Credential** page opens. If you are applying to an EPIC Partner Organization, click the link to review the special instructions.



Step 5. In the **Your EPIC Application** section, click **Add Credential**.

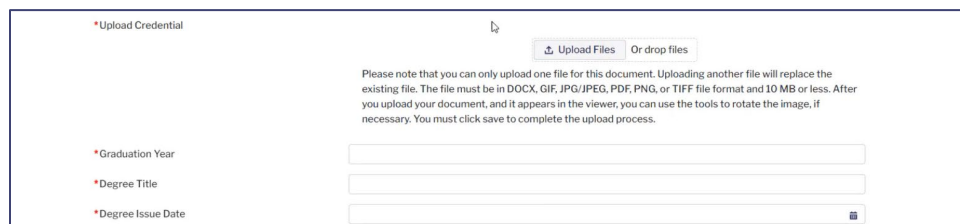


Step 6. The **About Credential Verification** page opens. Select the type of credential you are uploading from the **Credential Type** dropdown menu.



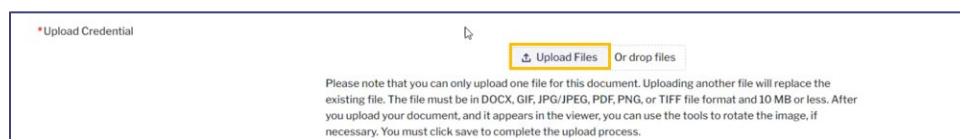
- a. Enter any additional required information (*) that appears because of your selected **Credential Type**.

Note: In the example below, the additional required information results from selecting **Final Medical School Transcript**.

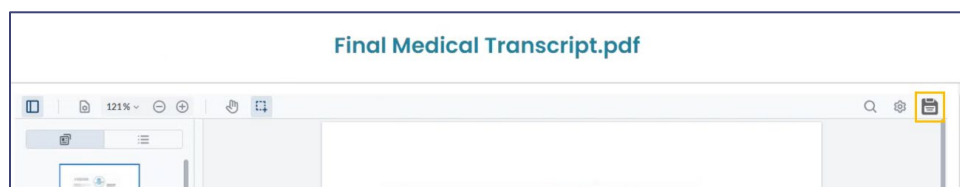


Step 7. If you are required to **Upload a Credential**, use the following instructions.

- a. Click **Upload Files** and follow the onscreen instructions to select a file.



- b. A preview of the file appears. Click **Save** (disk icon) in the right corner to save the file.



c. The file is saved.

Step 8. In the **Name Documentation** section, enter the **Name on Document** and determine if it is different than the name shown in **Name in Intealth Profile**.

The screenshot shows the 'Name Documentation' section. It includes a title, a paragraph of instructions, and two input fields: 'Name in Intealth Profile' and '* Name on Document'. Below these fields is a checkbox labeled 'Is the name on your credential different from your current name in your Intealth profile? If yes, check the box. If no, leave it blank.' The checkbox is currently unchecked.

a. If the name on your credential **is different** from the name shown in **Name in Intealth Profile**, click the checkbox.

(1) Upload the **Name Documentation** to support the name difference, using the instructions shown above for uploading a file.

This screenshot shows the file upload section. It features a checkbox that is now checked, followed by the text 'Upload Name Documentation'. Below this is a file upload area with a button labeled 'Upload Files' and the text 'Or drop files'. A detailed note explains the upload requirements: only one file at a time, supported formats (DOCX, GIF, JPG/JPEG, PDF, PNG, TIFF), and a 10 MB limit.

Step 9. In the **Credential Translation** section, determine if the credential is in a language other than English.

The screenshot displays the 'Credential Translation' section. It contains a title, a paragraph of instructions, and a checkbox labeled 'Is your credential in a language other than English? If yes, check the box. If no, leave it blank.' The checkbox is currently unchecked.

a. If the credential is in a language other than English, click the checkbox.

(1) Upload the **Credential Translation (if not in English)** using the instructions shown above for uploading a file.

This screenshot shows the file upload section for the translation. It features a checked checkbox, followed by the text 'Upload Credential Translation (if not in English)'. Below this is a file upload area with a button labeled 'Upload Files' and the text 'Or drop files'. A detailed note explains the upload requirements: only one file at a time, supported formats (DOCX, GIF, JPG/JPEG, PDF, PNG, TIFF), and a 10 MB limit.

Step 10. Using **Search by name**, enter/select the medical school or institution that issued the credential.

*Please select the medical school/institution that issued the credential from the list below:

Start typing to search for the issuing medical school/institution. Click the medical school/institution to select it from the search results.

Please Note: If you are submitting this credential for verification through our EPIC service, and you cannot find the issuing medical school/institution in the search results, click **Submit New Organization** to enter information for the issuing medical school/institution. If you are a student/graduate of a U.S. or Canadian medical school and submitting this credential for verification through our J-1 Sponsorship service, only medical schools located in the United States and Canada are available for selection.

Search by name...

Previous Next

- Type the name of the school or institution in the search bar.
- Select the school.
- The **Add Organization** pop-up appears. Click **Add**.

Add Organization

Verify that the organization listed below is the organization that you want to add.

Anwer Khan Modern Medical College
H-17 R-8
Dhanmondi, Dhaka - 1205
Dhaka, 1205
Bangladesh

Cancel Add

Step 11. Click **Next**.

You may select only one entity.

Anwer Khan Modern Medical College

H-17 R-8
Dhanmondi, Dhaka - 1205
Dhaka, 1205
Bangladesh

Organization

This school/institution verifies credentials via a paper process. If your credential is acceptable to be sent for verification, it will be sent by mail. Check the box if you would like to send this credential by courier service for an additional fee.

External Instructions

Previous Next

Text appears stating how the credential is sent for verification for this specific school/institution.

Step 12. Determine if you want to **Send Report to an EPIC Partner Organization Automatically**.

- If so, use **Search by name** to enter/select the EPIC Partner Organization.
 - If you choose to send an EPIC Report to an EPIC Partner Organization, a field will appear with the option to provide a Reference/Identification Number for the organization.

Send Report to an EPIC Partner Organization Automatically

*If you want to send your EPIC Report automatically to an EPIC Partner Organization, select it from the list below:

Start typing to search for the EPIC Partner Organization. Click the organization to select it from the search results.

☒ Search by name...

☐ I do not wish to have an EPIC Report sent automatically once my credential is verified, or the organization I want to send an EPIC Report is not listed.

[Previous](#) [Confirm](#) [Cancel](#)

b. If not, click the checkbox.

Send Report to an EPIC Partner Organization Automatically

*If you want to send your EPIC Report automatically to an EPIC Partner Organization, select it from the list below:

Start typing to search for the EPIC Partner Organization. Click the organization to select it from the search results.

☒ Search by name...

☐ I do not wish to have an EPIC Report sent automatically once my credential is verified, or the organization I want to send an EPIC Report is not listed.

Step 13. Click **Confirm**.

[Previous](#) [Confirm](#) [Cancel](#)

a. If you selected to send the report to an **EPIC Partner Organization**, an **Alert** pop-up message appears reminding you of that selection. Click **Yes** to continue.

Alert

You have selected Malaysian Medical Council to receive an EPIC Report. The report will be sent automatically when your credential has been verified. Do you want to continue?

[No](#) [Yes](#)

Step 14. The **Add Credential** page displays again. The information you recently confirmed appears in the **Your EPIC Application** section.

1.2.1 Upload Additional Credentials

At this stage, you may add an additional credential by clicking **Add Credential**. You may also **Edit**, **Remove**, or **Remove Recipient** from the previously confirmed information by clicking the icons within that row.

Add Credential

You have indicated that you plan to apply to the General Medical Council. Please read the following [Special Instructions for Doctors Applying to Practice in the United Kingdom](https://www.gmc-uk.org/apply-to-practice-in-the-uk) before uploading your credentials for verification.

Your EPIC Application

Document Type	Issuing Institution	Issue Date	Title	Report Recipient Name
Final Medical School Transcript	Anwer Khan Modern Medical College	2025-01-27	Doctor of Medicine	Malaysian Medical Council

Step 1. Click **Next**.

Document Type	Issuing Institution	Issue Date	Title	Report Recipient Name
Final Medical School Transcript	Anwer Khan Modern Medical College	2025-01-27	Doctor of Medicine	Malaysian Medical Council

Add Credential

Next

Cancel

Step 2. The **Credential Verification Request Summary** page appears. Review the information and click **Next** at the bottom of the screen.

Credential Verification Request Summary

Below is a summary of the information you provided as part of this request. Please review the summary carefully to ensure that all the information you provided is accurate. If necessary, you can change your responses by clicking **Previous**.

Final Medical School Transcript	
Graduation Year	2023
Degree Title	MBBS
Degree Issue Date	5/6/2023
Attendance Start Date	8/27/2019
Attendance End Date	5/5/2023

Previous

Next

Cancel

Step 3. The **Attestation by Applicant** page appears. Click the **Request for Credential Verification Attestation** checkbox to review the attestation information.

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☐ Request for Credential Verification Attestation

Previous

Next

Cancel

Step 4. The **Request for Credential Verification Attestation** pop-up appears. Review the information and click **Accept**.

Step 5. Click **Next**.

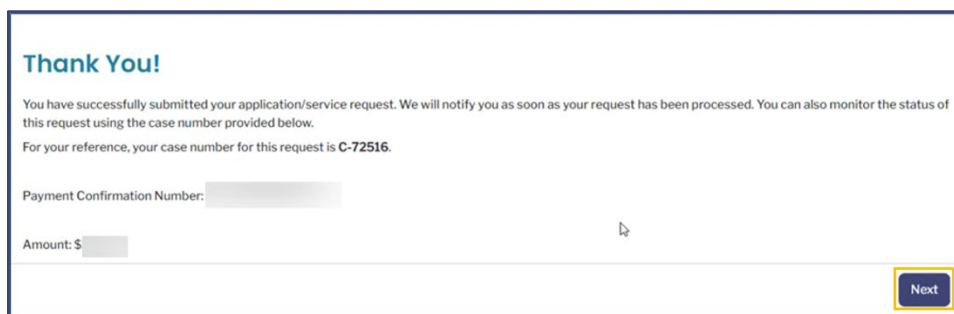
Step 6. The **Review Your Cart** page appears with an overview of your **Cart Items**.

Step 7. Click **Proceed to Payment** at the bottom of the screen.

Step 8. Select your payment method, **Card** or **Bank Account**, and enter the required information in the subsequent sections.

Step 9. Once all information has been entered, click **Pay \$**.

Step 10. When the payment is successfully processed, a **Thank You!** confirmation message appears, and an email confirmation is sent to your email address on file. Click **Next** to finish.



Thank You!

You have successfully submitted your application/service request. We will notify you as soon as your request has been processed. You can also monitor the status of this request using the case number provided below.

For your reference, your case number for this request is **C-72516**.

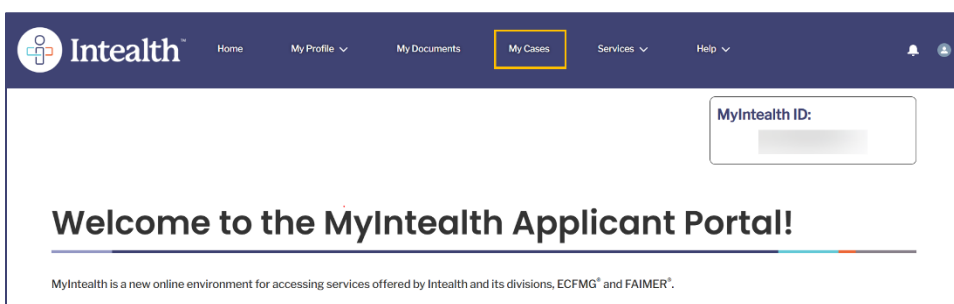
Payment Confirmation Number:

Amount: \$

Next

Note: It is recommended that you document your case number (**C-#**) for this request. It may be useful if you need an Intealth Advisor to locate your case quickly.

Step 11. The **MyIntealth Applicant Portal** homepage displays again. Click **My Cases** to review the submitted information.



Intealth Home My Profile My Documents **My Cases** Services Help

MyIntealth ID:

Welcome to the MyIntealth Applicant Portal!

MyIntealth is a new online environment for accessing services offered by Intealth and its divisions, ECFMG® and FAIMER®.

Step 12. The **My Case Requests** page opens. Scroll to locate the **Case Number** referenced on the **Thank You!** notification.



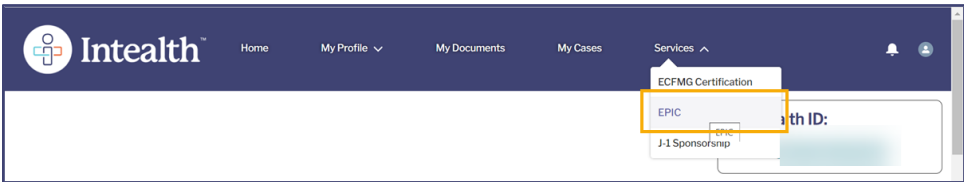
C-70855	Credential Verification	Submitted - In Review at ECFMG	09-25-2023	09-26-2023	No	No
C-71003	Credential Verification	Submitted - In Review at ECFMG	09-26-2023	09-26-2023	No	No
C-72511	Credential Verification	Cancelled By Applicant	10-12-2023	10-12-2023	No	No
C-72512	EPIC Verification Report Request	Requested	10-12-2023	10-12-2023	No	No
C-72516	Credential Verification	Submitted to ECFMG	10-12-2023	10-12-2023	No	No
C-72517	EPIC Verification Report Request	Requested	10-12-2023	10-12-2023	No	No

Note: If a restriction is applied to any of your cases then you will not be able to make edits to them.

1.3 EPIC Reports

1.3.1 Request an EPIC Report Be Sent to EPIC Partner Organization

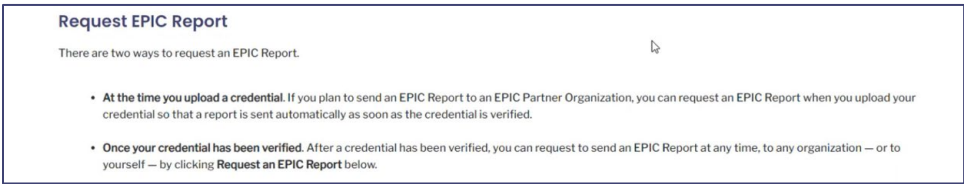
Step 1. Click **Services** in the top banner and select **EPIC** from the dropdown.



Step 2. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.



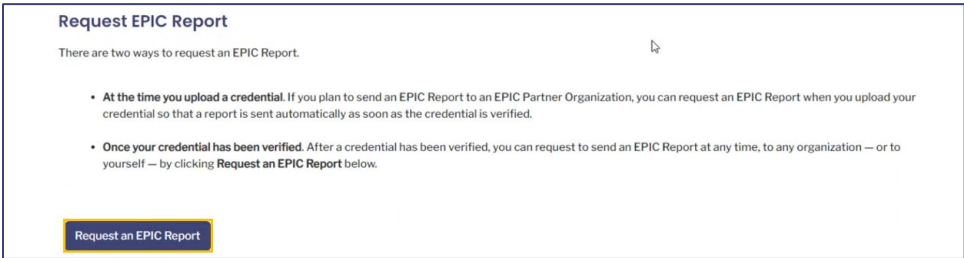
Step 3. Scroll to the **Request EPIC Report** section. Review the information regarding the ways to request an **EPIC Report**.



Note: The **EPIC Report History** is also available for review.

EPIC Report History					
EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking View in the Report column. You can view a thumbnail of the credential by clicking View in the Credential column.					
Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report

Step 4. Click **Request an EPIC Report**.



Step 5. The **Select Report Recipient** page opens. Select the credentials that you want included in this EPIC Report request using the following instructions.

Select Report Recipient

To send a report to an organization, select **Send Report to EPIC Partner Organization** from the drop-down menu, and search for the organization.

If the organization you wish to send an EPIC Report does not appear in the search results, select **Send Report to One Time Report Recipient** from the drop-down menu, and enter the information for the recipient.

To send a report to yourself, select **Send Report to Myself** from the drop-down menu.

All EPIC Reports are sent electronically.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☐	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient: [Choose Values](#)

a. Click the checkbox(es) for the credential(s) you want included.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient: [Choose Values](#)

[Request Report](#) [Back](#)

Only credentials that have already been successfully verified should be included in the EPIC Report request.

b. In the **Report Recipient** field, select **Send Report to EPIC Partner Organization** from the dropdown.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☒	C-72432	Postgraduate Training Credential	View

*Report Recipient: [Send Report to EPIC Partner Organization](#)

*Please select the organization from the list below:

Start typing to search for the organization. Click the organization to select it from the search results.

[Search by name...](#)

c. Search for and select an organization. Click **Add** to select the organization as a report recipient.

*Report Recipient: Send Report to EPIC Partner Organization

*Please select the organization from the list below:

Start typing to search for the organization. Click the organization to select it from the search results.

Malaysian Medical Council
BillingCity: Philadelphia
BillingState: Pennsylvania
BillingCountry: United States

General Medical Council
BillingCity: London
BillingState:
BillingCountry: United Kingdom

Add Organization

Verify that the organization listed below is the organization to which you want to send the report.

General Medical Council
Regent's Place 350 Euston Road
London, NW1 3JN
United Kingdom

Cancel Add

- d. You will also have the option to provide a **Reference/Identification Number** for the organization.

You may only add one report recipient. If you would like to send an EPIC Report to multiple organizations, you must submit an additional request for each organization.

General Medical Council

Regent's Place
350 Euston Road
London, NW1 3JN
United Kingdom

Organization

Reference/Identification Number:

- e. Click **Request Report**.

Request Report Back

Step 6. The **EPIC Report Request Summary** page appears. Review this information.

EPIC Report Request Summary

Below is a summary of the information you provided as part of this request. Please review the summary carefully to ensure that all the information you provided is accurate. If necessary, you can change your responses by clicking **Previous**.

Report Recipient	Volume Entity
Name of Organization	General Medical Council
Reference Number	08163264
C-72415: (Final Medical Diploma)	
Degree Title	MBBS
Degree Issue Date	5/7/2005
Graduation Year	2005
Attendance Start Date	8/28/2001
Attendance End Date	5/6/2005

Step 7. Scroll to the bottom of the page and click **Next**.

Previous

Next

Step 8. The **Attestation by Applicant** page appears. Click the **EPIC Report Request Attestation** checkbox.

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☐ EPIC Report Request Attestation

Previous

Next

Cancel

Step 9. The **EPIC Report Request Attestation** appears. Review the attestation and click **Accept**.

EPIC Report Request Attestation

Attestation by Applicant

EPIC Report Request Attestation

I hereby certify that the information in this Request was provided solely by me and is true and correct to the best of my knowledge. I understand that the decision as to whether I qualify to receive any Intealth services rests solely and exclusively with Intealth and that Intealth's decision-making authority is ongoing.

I also certify that I have read the *Policies and Procedures Regarding Irregular Behavior* and agree to abide by these policies and procedures. I certify I understand that, as provided in the *Policies and Procedures Regarding Irregular Behavior*, among other things, Intealth may find that submission of false information and/or falsified documents to Intealth through MyIntealth or otherwise constitutes irregular behavior, which could result in actions including suspension or revocation of, or permanent bar to ECFMG Certification; suspension or removal of J-1 visa sponsorship; and/or a report of a determination of irregular behavior to any organization or individual who, in the judgment of Intealth, has a legitimate interest in such information. (Organizations with a legitimate interest in such information include the USMLE Committee for Individualized Review; the Federation of State Medical Boards of the United States; any applicable federal, state, local, or other relevant governmental or regulatory department or agency; U.S. state and international medical licensing authorities; and graduate medical education programs.)

Accept

Step 10. Click **Next**.

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☒ EPIC Report Request Attestation

Previous

Next

Cancel

Step 11. The **Review Your Cart** page opens with an overview of your **Cart Items**.

Step 12. Scroll down and click **Proceed to Payment**.

Step 13. Select your payment method, **Card** or **Bank Account**. Enter your payment information into the subsequent sections.

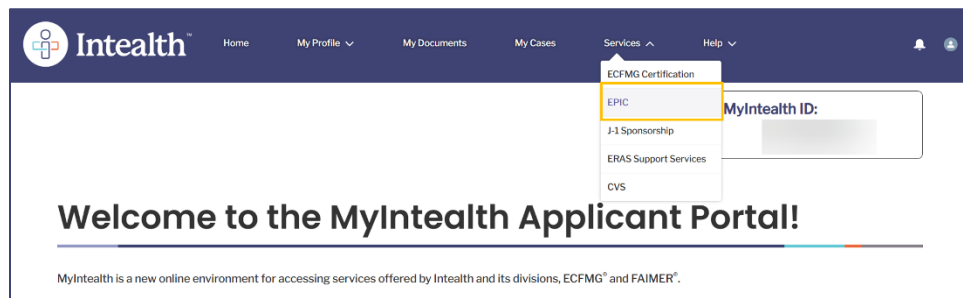
Step 14. Once you have entered all information, click **Pay \$**.

Step 15. Once the payment is successfully processed, a **Thank You!** message appears, and an email confirmation is sent to your email address on file.

- a. It is recommended to document your case numbers (**C-#**) for this request. It can help MyIntealth advisors quickly locate your case.

Step 16. Click **Next** to complete the application and return to the **MyIntealth Applicant Portal** homepage.

Step 17. To review the report request, click **Services** in the top banner, and select **EPIC** from the dropdown menu.



Step 18. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.



Step 19. The **EPIC Report History** section appears and now shows your most recent requests.

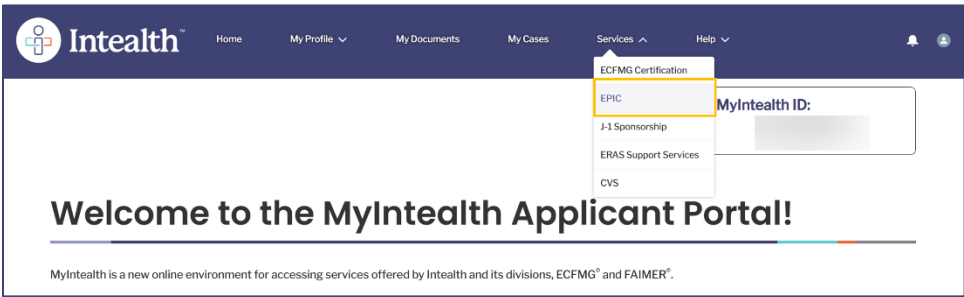
EPIC Report History

EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking **View** in the Report column. You can view a thumbnail of the credential by clicking **View** in the Credential column.

Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Paid Report
General Medical Council	Final Medical Diploma - View	View	Report Sent	October 12, 2023	Paid Report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Paid Report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report
General Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 12, 2023	Paid Report

1.3.2 Request an EPIC Report Be Sent to One-Time Report Recipient

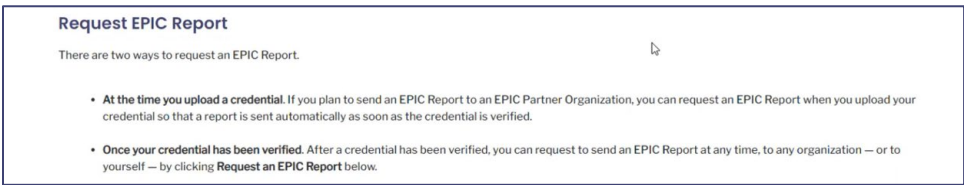
Step 1. Click **Services** in the top banner and select **EPIC** from the dropdown menu.



Step 2. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.



Step 3. Scroll to the **Request EPIC Report** section. Review the information for ways to request an **EPIC Report**.

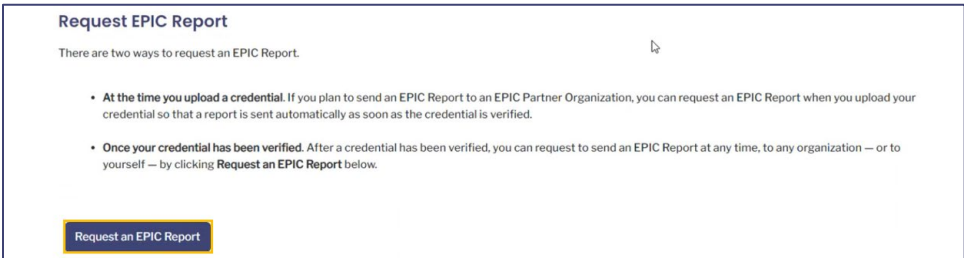


Note: The *EPIC Report History* is also available for review.

A screenshot of the 'EPIC Report History' section. It includes a heading 'EPIC Report History' and a descriptive paragraph: 'EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking **View** in the Report column. You can view a thumbnail of the credential by clicking **View** in the Credential column.' Below this is a table with the following data:

Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report

Step 4. Click **Request an EPIC Report**.



Step 5. The **Select Report Recipient** page opens. Select the credentials you want to include in this EPIC Report request by using the following instructions:

Select Report Recipient

To send a report to an organization, select **Send Report to EPIC Partner Organization** from the drop-down menu, and search for the organization.

If the organization you wish to send an EPIC Report does not appear in the search results, select **Send Report to One Time Report Recipient** from the drop-down menu, and enter the information for the recipient.

To send a report to yourself, select **Send Report to Myself** from the drop-down menu.

All EPIC Reports are sent electronically.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☐	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

a. Click the checkbox(es) for the credential(s) you want to include.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

[Request Report](#) [Back](#)

Only credentials that have already been successfully verified should be included in the EPIC Report request.

b. In the **Report Recipient** field, select **Send Report to One Time Report Recipient** from the dropdown.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☒	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

c. More fields appear based on your selection. Enter information for all required fields (*).

* Report Recipient: Send Report to One Time Report Recipient

Please enter the requested information for this organization.

* Report Recipient Email Address:

* Verify Report Recipient Email Address:

* Report Recipient Name:

* Name of Organization:

* Country: Choose Values

* Report Recipient Mailing Address:

d. Click **Request Report**.

Request Report **Back**

Step 6. The **EPIC Report Request Summary** page appears. Review this information.

EPIC Report Request Summary

Below is a summary of the information you provided as part of this request. Please review the summary carefully to ensure that all the information you provided is accurate. If necessary, you can change your responses by clicking **Previous**.

Step 7. Scroll to the bottom of the page and click **Next**.

Previous **Next**

Step 8. The **Attestation by Applicant** page appears. Click the **EPIC Report Request Attestation** checkbox.

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☐ EPIC Report Request Attestation

Previous **Next** **Cancel**

Step 9. The **EPIC Report Request Attestation** appears. Review the attestation and click **Accept**.

EPIC Report Request Attestation

Intealth
Advancing the Global Health Workforce

Attestation by Applicant

EPIC Report Request Attestation

I hereby certify that the information in this Request was provided solely by me and is true and correct to the best of my knowledge. I understand that the decision as to whether I qualify to receive any Intealth services rests solely and exclusively with Intealth and that Intealth's decision-making authority is ongoing.

I also certify that I have read the *Policies and Procedures Regarding Irregular Behavior* and agree to abide by these policies and procedures. I certify I understand that, as provided in the *Policies and Procedures Regarding Irregular Behavior*, among other things, Intealth may find that submission of false information and/or falsified documents to Intealth through MyIntealth or otherwise constitutes irregular behavior, which could result in actions including suspension or revocation of, or permanent bar to ECPMG Certification; suspension or removal of J-1 visa sponsorship; and/or a report of a determination of irregular behavior to any organization or individual who, in the judgment of Intealth, has a legitimate interest in such information. (Organizations with a legitimate interest in such information include the USMLE Committee for Individualized Review; the Federation of State Medical Boards of the United States; any applicable federal, state, local, or other relevant governmental or regulatory department or agency; U.S. state and international medical licensing authorities; and graduate medical education programs.)

Accept

Step 10. Click **Next**.

Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☒ EPIC Report Request Attestation

Previous
Next
Cancel

Step 11. The **Review Your Cart** page opens with an overview of the **Cart Items**.

Review Your Cart

Please review the items in your cart. If you are ready to continue with this application/request, click **Proceed to Payment**. Once you proceed to payment, you will be unable to return to this screen. If you wish to cancel this application/request, click **Previous** to return to the preceding screen and then click **Cancel**.

Important Note: Navigating away from this screen, by using the Back button in your browser or refreshing your browser, may clear your responses and restart the application/request.

Step 12. Scroll down and click **Proceed to Payment**.

Previous
Proceed to Payment

Step 13. Select your payment method, **Card** or **Bank Account**. Enter the payment information into the subsequent sections.

Card
Bank Account

Billing Address
Payment Info

Step 14. Once you have entered all information, click **Pay \$**.

Pay \$

Warning: Clicking the back button in your browser will start the entire application/service request over again.

Step 15. Once the payment is successfully processed, a **Thank You!** message appears, and an email confirmation is sent to your email address on file.

- It is recommended to document your case numbers (**C-#**) for this request. It can help MyIntealth advisors quickly locate your case.

Thank You!

You have successfully submitted your application/service request. We will notify you as soon as your request has been processed. You can also monitor the status of this request using the case number provided below.

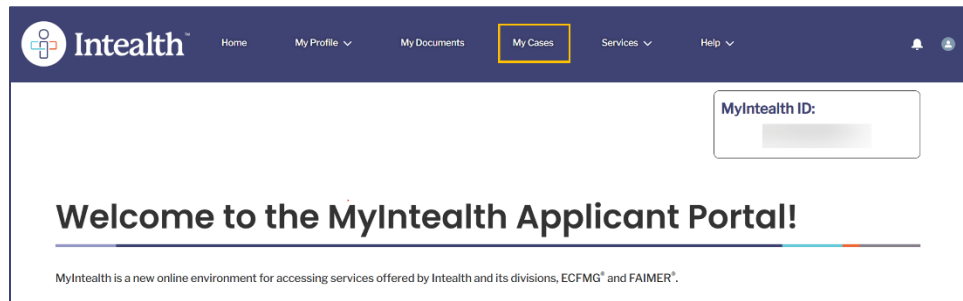
For your reference, your case number for this request is **C-72434, C-72435**.

Payment Confirmation Number:

Amount: \$

Step 16. Click **Next** to complete the application and return to the **MyIntealth Applicant Portal** homepage.

Step 17. To review your submitted request, click **My Cases** in the top banner.



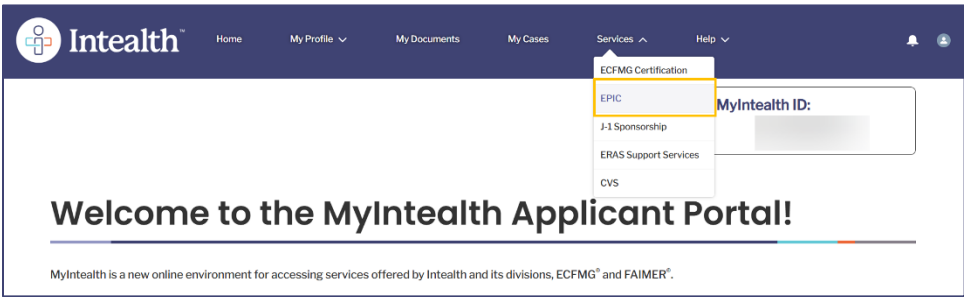
Step 18. The **My Case Requests** list appears. This list now includes your **EPIC Verification Report Request(s)**.

Case Number	Case Type	Case Status	Date Opened	Last Modified Date	Action Required	Restriction Applied
C-67503	Identity Verification	Account Established	09-07-2023	10-11-2023	No	No
C-72414	Epic Extraction	Verification Extraction Complete	10-11-2023	10-11-2023	No	No
C-72415	Credential Verification	CV Accepted	10-11-2023	10-11-2023	No	No
C-72416	EPIC Verification Report Request	Sent	10-11-2023	10-11-2023	No	No
C-72417	Credential Verification	CV Accepted	10-11-2023	10-11-2023	No	No
C-72418	EPIC Verification Report Request	Sent	10-11-2023	10-11-2023	No	No
C-72432	Credential Verification	CV Accepted	10-11-2023	10-11-2023	No	No
C-72433	EPIC Verification Report Request	Sent	10-11-2023	10-11-2023	No	No
C-72434	EPIC Verification Report Request	Requested	10-11-2023	10-11-2023	No	No
C-72435	EPIC Verification Report Request	Requested	10-11-2023	10-11-2023	No	No

Note: If a restriction is applied to any of your cases then you will not be able to make edits to them.

1.3.3 Request an EPIC Report Be Sent to Myself

Step 1. Click **Services** in the top banner and select **EPIC** from the dropdown.



Step 2. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.



Step 3. Scroll to the **Request EPIC Report** section. Review the ways to request an **EPIC Report**.

Note: The **EPIC Report History** is also available for review.

Request EPIC Report

There are two ways to request an EPIC Report.

- **At the time you upload a credential.** If you plan to send an EPIC Report to an EPIC Partner Organization, you can request an EPIC Report when you upload your credential so that a report is sent automatically as soon as the credential is verified.
- **Once your credential has been verified.** After a credential has been verified, you can request to send an EPIC Report at any time, to any organization — or to yourself — by clicking **Request an EPIC Report** below.

EPIC Report History

EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking **View** in the Report column. You can view a thumbnail of the credential by clicking **View** in the Credential column.

Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report

Step 4. Click **Request an EPIC Report**.

Request EPIC Report

There are two ways to request an EPIC Report.

- **At the time you upload a credential.** If you plan to send an EPIC Report to an EPIC Partner Organization, you can request an EPIC Report when you upload your credential so that a report is sent automatically as soon as the credential is verified.
- **Once your credential has been verified.** After a credential has been verified, you can request to send an EPIC Report at any time, to any organization — or to yourself — by clicking **Request an EPIC Report** below.

[Request an EPIC Report](#)

Step 5. The **Select Report Recipient** page opens. Select the credentials that you want included in this **EPIC Report** request by using the following instructions.

Select Report Recipient

To send a report to an organization, select **Send Report to EPIC Partner Organization** from the drop-down menu, and search for the organization.

If the organization you wish to send an EPIC Report does not appear in the search results, select **Send Report to One Time Report Recipient** from the drop-down menu, and enter the information for the recipient.

To send a report to yourself, select **Send Report to Myself** from the drop-down menu.

All EPIC Reports are sent electronically.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☐	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

a. Click the checkbox(s) for the credential(s) you want to include.

*Select the credential(s) that you would like to include in this EPIC Report request:

	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☐	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

[Request Report](#) [Back](#)

Only credentials that have already been successfully verified should be included in the EPIC Report request.

b. In the **Report Recipient** field, select **Send Report to Myself** from the dropdown.

*Select the credential(s) that you would like to include in this EPIC Report request:

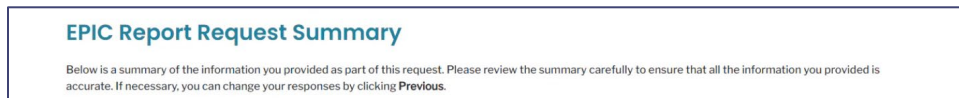
	Case Number	Credential	Source
☒	C-72415	Final Medical Diploma	View
☒	C-72417	Final Medical School Transcript	View
☐	C-72432	Postgraduate Training Credential	View

*Report Recipient:

c. Click **Request Report**.

[Request Report](#) [Back](#)

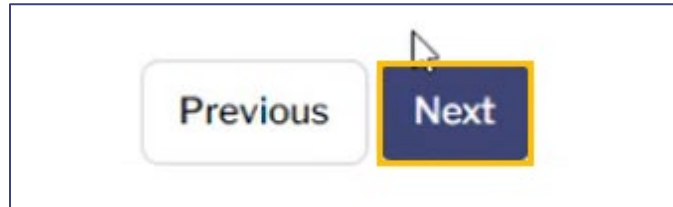
Step 6. The **EPIC Report Request Summary** page appears. Review this information.



EPIC Report Request Summary

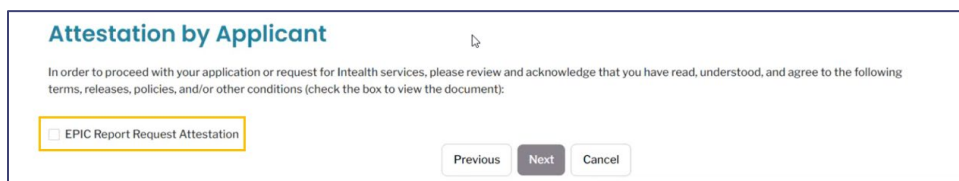
Below is a summary of the information you provided as part of this request. Please review the summary carefully to ensure that all the information you provided is accurate. If necessary, you can change your responses by clicking **Previous**.

Step 7. Once ready, scroll to the bottom of the page and click **Next**.



Previous Next

Step 8. The **Attestation by Applicant** page appears. Click the **EPIC Report Request Attestation** checkbox.



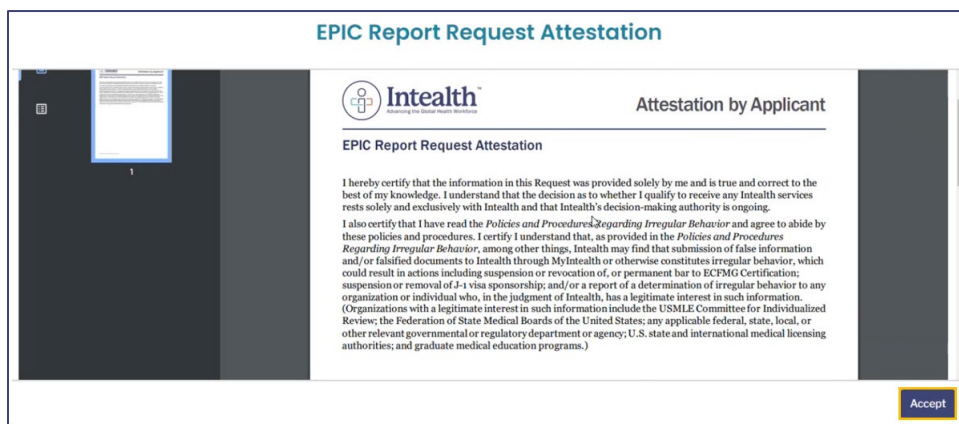
Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☐ EPIC Report Request Attestation

Previous Next Cancel

Step 9. The **EPIC Report Request Attestation** document appears. Review the attestation and click **Accept**.



EPIC Report Request Attestation

Intealth
Intelligence. Integrity. Impact.

Attestation by Applicant

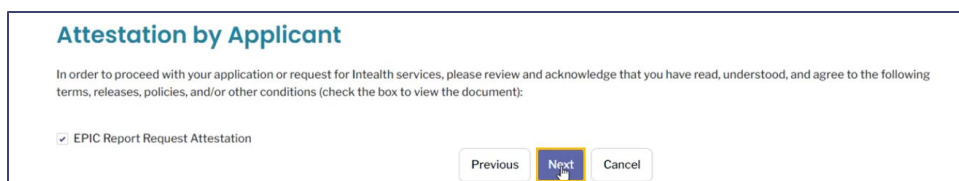
EPIC Report Request Attestation

I hereby certify that the information in this Request was provided solely by me and is true and correct to the best of my knowledge. I understand that the decision as to whether I qualify to receive any Intealth services rests solely and exclusively with Intealth and that Intealth's decision-making authority is ongoing.

I also certify that I have read the *Policies and Procedures Regarding Irregular Behavior* and agree to abide by these policies and procedures. I certify I understand that, as provided in the *Policies and Procedures Regarding Irregular Behavior*, among other things, Intealth may find that submission of false information and/or falsified documents to Intealth through MyIntealth or otherwise constitutes irregular behavior, which could result in actions including suspension or revocation of, or permanent bar to ECFMG Certification; suspension or removal of J-1 visa sponsorship; and/or a report of a determination of irregular behavior to any organization or individual who, in the judgment of Intealth, has a legitimate interest in such information. (Organizations with a legitimate interest in such information include the USMLE Committee for Individualized Review; the Federation of State Medical Boards of the United States; any applicable federal, state, local, or other relevant governmental or regulatory department or agency; U.S. state and international medical licensing authorities; and graduate medical education programs.)

Accept

Step 10. Click **Next**.



Attestation by Applicant

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

☒ EPIC Report Request Attestation

Previous Next Cancel

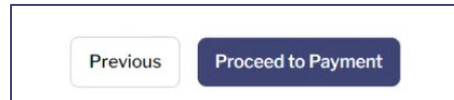
Step 11. The **Review Your Cart** page opens with an overview of the **Cart Items**.

Review Your Cart

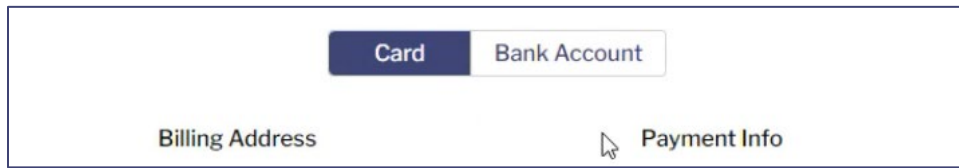
Please review the items in your cart. If you are ready to continue with this application/request, click **Proceed to Payment**. Once you proceed to payment, you will be unable to return to this screen. If you wish to cancel this application/request, click **Previous** to return to the preceding screen and then click **Cancel**.

Important Note: Navigating away from this screen, by using the Back button in your browser or refreshing your browser, may clear your responses and restart the application/request.

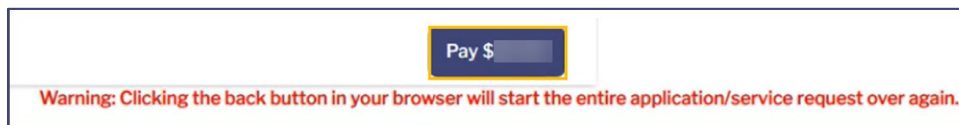
Step 12. Scroll down and click **Proceed to Payment**.

A rectangular box containing two buttons. The 'Previous' button is light gray with a thin border. The 'Proceed to Payment' button is dark blue with white text.

Step 13. Select your payment method, **Card** or **Bank Account**. Enter the payment information into the subsequent sections.

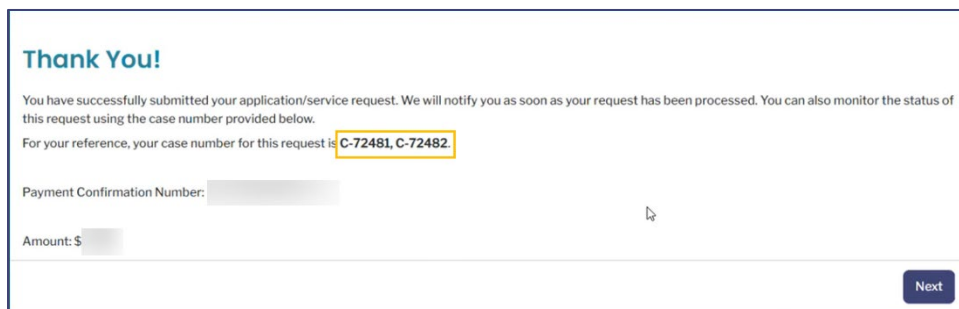
A rectangular box showing payment options and form sections. At the top, there are two buttons: 'Card' (dark blue) and 'Bank Account' (light gray). Below these, the box is divided into two sections: 'Billing Address' on the left and 'Payment Info' on the right, with a mouse cursor pointing at the 'Payment Info' section.

Step 14. Once you have entered all information, click **Pay \$**.

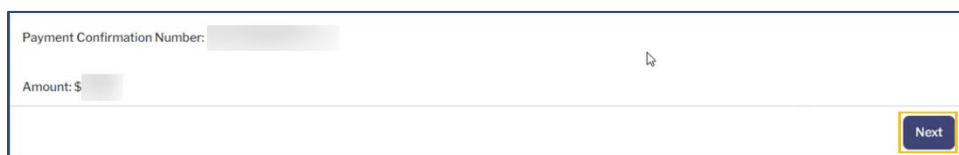
A rectangular box containing a 'Pay \$' button with a yellow border and a warning message below it: 'Warning: Clicking the back button in your browser will start the entire application/service request over again.'

Step 15. Once the payment is successfully processed, a **Thank You!** message appears, and an email confirmation is sent to your email address on file.

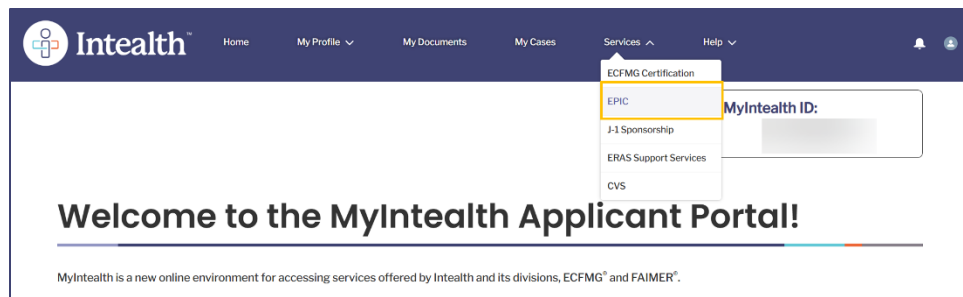
- a. It is recommended to document your case numbers (**C-#**) for this request. It can help MyIntealth advisors quickly locate your case.

A rectangular box titled 'Thank You!'. It contains a message: 'You have successfully submitted your application/service request. We will notify you as soon as your request has been processed. You can also monitor the status of this request using the case number provided below.' Below this, it says 'For your reference, your case number for this request is' followed by a yellow-bordered box containing 'C-72481, C-72482'. There are also fields for 'Payment Confirmation Number:' and 'Amount: \$'. A 'Next' button is in the bottom right corner.

Step 16. Click **Next** to complete the application and return to the **MyIntealth** homepage.

A rectangular box showing the 'Payment Confirmation Number:' and 'Amount: \$' fields. The 'Next' button in the bottom right corner is highlighted with a yellow border.

Step 17. To review the report request, click **Services** in the top banner, and select **EPIC** from the dropdown menu.



Step 18. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.

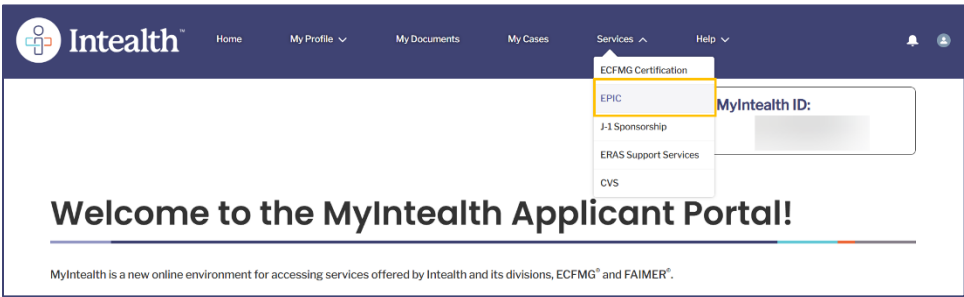


Step 19. The **EPIC Report History** section appears and now shows your most recent requests. In order to view this report, refer to the [View History of EPIC Report Requests](#) section.

EPIC Report History					
EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking View in the Report column. You can view a thumbnail of the credential by clicking View in the Credential column.					
Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Paid Report
General Medical Council	Final Medical Diploma - View	View	Report Sent	October 12, 2023	Paid Report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Paid Report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report
General Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 12, 2023	Paid Report

1.3.4 View History of EPIC Report Requests

Step 1. Click **Services** in the top banner and select **EPIC** from the dropdown.



Step 2. The **Electronic Portfolio of International Credentials (EPIC)** page appears. Click the **EPIC Reports** tab.



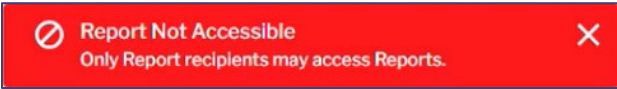
Step 3. Scroll to the **EPIC Report History** section to review the reports sent.

EPIC Report History

EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking **View** in the Report column. You can view a thumbnail of the credential by clicking **View** in the Credential column.

Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Paid Report
General Medical Council	Final Medical Diploma - View	View	Report Sent	October 12, 2023	Paid Report
Marsha Madness	Final Medical Diploma	View	Report Sent	October 12, 2023	Paid Report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Paid Report
Marsha Madness	Final Medical School Transcript	View	Report Sent	October 12, 2023	Paid Report
Malaysian Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 11, 2023	Free report
General Medical Council	Postgraduate Training Credential - View	View	Report Sent	October 12, 2023	Paid Report

a. Clicking **View** under the **Report** column may trigger an error warning: Only report recipients may access reports.



b. You are only able to view reports that you have sent to yourself.

EPIC Report History

EPIC Reports that you have requested and have been sent to the recipient are listed below. If you sent the report to yourself, you can view the report by clicking **View** in the Report column. You can view a thumbnail of the credential by clicking **View** in the Credential column.

Report Recipient	Credential	Report	Status	Updated Date	Payment History
Malaysian Medical Council	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Free report
South Jersey A&M University	Final Medical Diploma - View	View	Report Sent	October 11, 2023	Paid Report
General Medical Council	Final Medical Diploma - View	View	Report Sent	October 12, 2023	Paid Report
Marsha Madness	Final Medical Diploma	View	Report Sent	October 12, 2023	Paid Report
Malaysian Medical Council	Final Medical School Transcript - View	View	Report Sent	October 11, 2023	Free report

