



# **CVS ON-LINE**

Certification Verification  
Service ON-LINE



# CVS ON-LINE User Roles

## **Account Administrator**

- One per requesting organization
- Administrator selects which report recipients can request information
- Report recipient and administrator can be the same person

## **Report Recipient**

- One or more per organization
- Administrator approval required for granting of privileges
- Once approved, can request confirmations of ECFMG certification status

# What do I need to get started?

- Request a Web Authorization ID from ECFMG
  - You will receive your Web Authorization ID (required for your initial login) via e-mail
- Active account in good standing
- Ability to pay by credit card or pre-paid balance on account

# Initial Login Process

- Go to [www.ecfm.org](http://www.ecfm.org) and select **CVS ON-LINE** under On-line Services
- Click on the link shown to the right.
- Select “Click **here** if you are a first-time user of **CVS ON-LINE** and you have received your **Web Authorization ID** from ECFMG®.” at the bottom of the screen

“If you are an **authorized contact for a medical licensing authority, residency program or employer** and want to request confirmation of the ECFMG certification status of international medical graduates, please **login here.**”

ECFMG<sup>SM</sup> On-line Services

1956 CELEBRATING 50 YEARS 2006

Phone: (215) 386-5900  
M-F, 9:00 a.m.-5:00 p.m.  
Eastern Time in the U.S.

Login to request confirmation of certification status from ECFMG®.

If you already have a CVS ON-LINE account, you may enter your User ID and Password below. Passwords are case sensitive. Make sure that you capitalize the password correctly.

User ID:

Password:

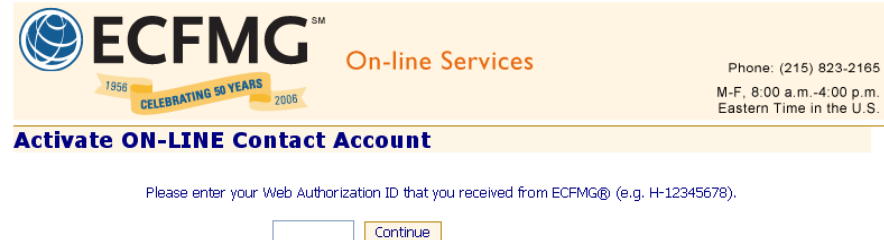
Login

If you forgot your password, click [here](#).

Click [here](#) if you are a first-time user of CVS ON-LINE and you have received your **Web Authorization ID** from ECFMG®.

# Initial Login Process (continued)

- Enter your Web Authorization ID that you received from ECFMG® (e.g., H-12345678).



The screenshot shows the ECFMG On-line Services activation page. At the top left is the ECFMG logo, which includes a globe icon and the text "ECFMG<sup>SM</sup>". Below the logo is a yellow banner that reads "1956 CELEBRATING 50 YEARS 2006". To the right of the logo is the text "On-line Services". In the top right corner, the contact information is listed: "Phone: (215) 823-2165", "M-F, 8:00 a.m.-4:00 p.m.", and "Eastern Time in the U.S.". Below this header is a blue bar with the text "Activate ON-LINE Contact Account". Underneath, there is a prompt: "Please enter your Web Authorization ID that you received from ECFMG® (e.g. H-12345678)." followed by a text input field and a "Continue" button.

# Initial Login Process (continued)

- Complete all required information
- Select an easy-to-remember User ID, Password, validation question and answer

## New CVS ON-LINE Contact Account

Please enter all required information.

Title	Medical Staff Coordinator
Prefix	Mr
*First Name	Joe
Middle Name	
*Last Name	Smith
Suffix	Jr
*Company Name	Hospital
Department	Dept, A
*Country	USA
*Address Line 1	123 Main St
Address Line 2	P.O. DRAWER 40130
Address Line 3	
*City	Anytown
*State/Province	NY
*Zip/Postal Code	12345
*Phone Number	555-555-5555
Extension	555
Fax Number	555-555-5555
*Email Address	email@email.com

Please select User ID and Password you would like to use for your web account.

*User ID	
Choose a password that is at least <b>eight(8) characters long</b> . It may contain numbers (0-9) and upper and lowercase letters (A-Z,a-z), but <b>no spaces</b> .	
*Password	
*Re-enter Password	
*Validation Question	What is the name of the city/town where you were born?
*Answer	

\*- required.

[Continue](#)

[Top of the Page](#)

# Login Process

- Go to [www.ecfm.org](http://www.ecfm.org) and select CVS ON-LINE from the On-line Services tab.
- Make the appropriate selection.



The screenshot shows the ECFMG On-line Services page. At the top left is the ECFMG logo with a globe icon and the text "ECFMG<sup>SM</sup>". Below the logo is a banner that says "1956 CELEBRATING 50 YEARS 2006". To the right of the logo is the text "On-line Services". Further right is the contact information: "Phone: (215) 386-5900", "M-F, 9:00 a.m. - 5:00 p.m.", and "Eastern Time in the U.S.". Below this is a yellow header bar with the text "Certification Verification Service (CVS) ON-LINE". Underneath is a welcome message: "Welcome to the ECFMG® Certification Verification Service (CVS) ON-LINE, ECFMG's web-based certification verification request service." Below the welcome message is a box containing two columns of text. The left column says: "If you are an **International Medical Graduate (IMG)** and want to request a Status Report to be sent to a Medical Licensing Authority, please [login here](#)." The right column says: "If you are an **authorized contact for a medical licensing authority, residency program or employer** and want to request confirmation of the ECFMG certification status of international medical graduates, please [login here](#)." Below the text is a VeriSign Secured logo with a checkmark and the word "VERIFY" below it.

# Submitting a Request

- Login to CVS ON-LINE using your **User ID** and **Password**
- Select your Organization Name from the list
- Select “New Request”
- Enter required information and follow screen directions

The screenshot displays the ECFMG On-line Services interface. At the top, the ECFMG logo is accompanied by a 'CELEBRATING 50 YEARS' banner from 1958 to 2008. The page title is 'On-line Services' and the user is logged in as 'Darrell Griffin'. A sidebar on the left contains navigation links: 'CVS ON-LINE General Information', 'My Organization Accounts', 'View Requests', 'Add Relationship', 'View Contact Info', 'Edit Contact Info', and 'Log Out'. The main content area shows 'My Organization Accounts' with a table listing two accounts: 'ECFMG' (Account Number V-02912) and 'THE HOSPITAL OF ECFMG' (Account Number V-08905). Both accounts are 'ACTIVE' and have 'New Request' and 'Requests History' links. A legend below the table defines 'R' as Report Recipient and 'A' as Account Administrator. A note at the bottom of the table area states: 'To request a new organization relationship, please click [here](#).'

ECFMG<sup>SM</sup> On-line Services  
Phone: (215) 823-2165  
M-F, 8:00 a.m.-4:00 p.m.  
Eastern Time in the U.S.

Good Morning Darrell Griffin

CVS ON-LINE General Information

My Organization Accounts

View Requests

Add Relationship

View Contact Info

Edit Contact Info

Log Out

My Organization Accounts 

	Organization Name	Account Number	Status		
R	<a href="#">ECFMG</a>	V-02912	ACTIVE	<a href="#">New Request</a>	<a href="#">Requests History</a>
A	<a href="#">THE HOSPITAL OF ECFMG</a>	V-08905	ACTIVE	<a href="#">New Request</a>	<a href="#">Requests History</a>

R - Report Recipient  
A - Account Administrator

To request a new organization relationship, please click [here](#).



# Verifying Authenticity

To verify the authenticity of a report, go to <https://cvsonline2.ecfm.org/verify> , and enter the report verification code found on the bottom of the report.

**Clinical Skills Assessment is Valid Through:**

Valid Indefinitely

before the implementation of USMLE Step 2 Clinical Skills (Step 2 CS) on June 14, 2004 will not be required to revalidate expired CSA dates before entering GME. These individuals may enter GME regardless of the length of time that has passed between their passing performance on the CSA and their program start date. If the physician's most recent passing performance on CSA was prior to June 14, 2001 and the physician entered an ACGME-accredited residency program on or before the CSA valid through date, the CSA is no longer subject to expiration and the physician may request permanent validation of the CSA. Otherwise, the physician may request permanent validation of the CSA by passing USMLE Step 2 CS before entering GME.

**How to Verify the Authenticity of this Report:**

This report was issued to the named recipient on the date shown below. To verify the authenticity of this report, visit <https://cvsonline2.ecfm.org/verify> and enter the unique verification code at the bottom of the report. The information contained in this report is current as of the issue date. Any changes to the physician's status after the issue date will not be reflected, and you are encouraged to request an updated report.

**Important Note:**

Requesting organizations must normally secure and retain the physician's signed authorization to obtain certification information. Organizations may not resell the information or make it available to any party beyond the initial request as authorized by the physician. The information may only be used to confirm ECFMG certification for the purpose for which the physician provided authorization.

Report Verification Code: **WGBUIFA1MU**

V-08905  
Form 282 B - 6/04

ECFMG® is an organization committed to promoting excellence in international medical education

# Features

- Electronic delivery of reports; paper reports available for an additional fee
- Adding funds via credit card to an account for future use
- Entering multiple requests in one session
- Viewing request history on-line
- Viewing financial account
- Verification of authenticity

# Whom do I contact?



If you have any questions, please contact us at [cvsonline@ecfmfg.org](mailto:cvsonline@ecfmfg.org) or 215-823-2165.

Thank you for using our services.